

CAREER & COLLEGE PREPARATION (CCP)

Our program allows you to complete your adult dogwood, prepare for future career opportunities, improve grades on courses you have already finished, and complete prerequisites for post-secondary programs at CMTN and beyond. We offer a friendly learning environment with flexible course schedules.

Plus, you can earn certificates along the way:

1. Fundamental CCP
2. Intermediate CCP
3. Advanced CCP
4. Diploma-level CCP

The fourth level earns you a BC Adult Graduation Diploma (Adult Dogwood).

In order to find out where your learning journey starts, please contact an Educational Advisor. (<https://coastmountaincollege.ca/student-services/academic-support/educational-advising/>)

Apply to CMTN

Visit Apply to CMTN (<https://www.coastmountaincollege.ca/admissions/apply-to-cmtn/>) for an Admissions Checklist and to apply online.

Our Educational Advisors (<https://www.coastmountaincollege.ca/student-services/student-support/educational-advising/>) are here to help if you have any questions or need guidance along the way.

Dates and locations

Intake	Location
Fall 2024	Prince Rupert, Smithers, Terrace, Hazelton, Houston Distributed Learning
Winter 2025	Prince Rupert, Smithers, Terrace, Hazelton, Houston Distributed Learning

Current offerings are available through myCMTN. (<https://coastmountaincollege.ca/mycmtn/>) Search as a guest if you are a prospective student.

You can take courses part-time or full-time. You will learn in a one-on-one, self-paced, or group-lecture format, depending on the courses you sign up for. There are some distance and online options. Some courses may not be available at all campuses.

CCP Fundamental level

Code	Title	Credits
EDCP 020	Education and Career Planning	2.5
CPST 020		2.5
ENGL 021	Fundamental English 021	2.5
ENGL 022	Fundamental English 022	3
ENGL 023	Fundamental English 023	3
ENGL 024	Fundamental English 024	3
ENGL 025	Fundamental English 025	3
ENGL 026	Fundamental English 026	2.5
MATH 023	Fundamental Math 023	2
MATH 024		3
MATH 0251	Fundamental Mathematics 0251	2.5
MATH 026	Fundamental Mathematics 026	2.5
Total Credits		32

The Fundamental Certificate requires completion of both ENGL 026 and MATH 026, or completion of ENGL 026 or MATH 026 and placement at a higher level in the other course.

CCP Intermediate level (Grade 10)

Code	Title	Credits
MATH 0301	Intermediate Mathematics I	2
MATH 0302	Intermediate Mathematics II	2
MATH 032	Math for Trades	6
MATH 091	Cook Training Math ¹	6
ENGL 030	Intermediate English	4
EDCP 030	Education and Career Planning	2.5
CPST 030	Intermediate Computer Studies	2.5
SCIE 030	Intermediate Science	4

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Not eligible for Math Requirement for Intermediate Level Certificate.

The Intermediate Certificate requires completion of English and a Math, plus two of the following courses at the Intermediate Level: Science; Social Science; Education and Career Planning or Computer Studies.

CCP Advanced level (Grade 11)

Code	Title	Credits
BIOL 040	Advanced Biology	4
CHEM 040	Chemistry 040 Advanced Chemistry	4
CPST 040	Advanced Computer Studies	3
ENGL 040	Advanced English	5
MATH 0401	Advanced Math	2
MATH 0402	Advanced Math	2
MATH 046	Business & Technical Mathematics Advance	4
PHYS 040	Advanced Physics	4
SOSC 040	Social Science - Advanced	5



The Advanced Certificate requires completion of an English, a Math, a Science or Computer Science or Computer Studies plus one option at the Advanced Level or higher.

CCP Provincial level (Grade 12)

Code	Title	Credits
BIOL 050	Human Biology	4
BIOL 0501	Human Biology - Part 1	2
BIOL 0502	Human Biology - Part 2	2
CHEM 050	Provincial Chemistry	4
CPST 050	Provincial Level Computer Studies	3
CPST 055	Provincial Level Computer Studies 055	3
EDCP 050	Education and Career Planning	3
ENGL 050	Provincial English (Literature)	4
ENGL 055	Provincial Technical English	4
ENGL 056	Provincial Essential English	4
ENGL 057	Provincial Professional English	7.5
FNST 050	Provincial First Nations Studies	3.5
GEOG 050	Provincial Geography	4
MATH 0501	Provincial Mathematics	2
MATH 0502	Provincial Mathematics	2
MATH 053	Provincial Level Calculus	4
PORT 050	Portfolio	4
WORK 050	Work Experience	4

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Plus Online delivery option.

The BC Adult Graduation Diploma "Adult Dogwood" requires Provincial Level English or higher, Advanced Level Mathematics or higher, three additional courses at the Provincial Level or higher, or, Advanced Social Sciences and two Provincial or higher courses.

For entry into CCP, you need to:

- be at least 18 years of age, **OR**
- have already earned Grade 12 standing, **OR**
- be 17 years of age and out of public school for at least one year, **OR**
- have a written recommendation from a local high school principal; **AND**
- meet with an CMTN Educational Advisor (<https://coastmountaincollege.ca/student-services/academic-support/educational-advising/>) to decide the best courses for you

The number of spaces available to students under 18 is limited. If you are under 18 years old or if you do not meet the course prerequisites, please contact an Educational Advisor (<https://coastmountaincollege.ca/student-services/academic-support/educational-advising/>).

Apply for CCP

Step 1

Apply to the program through Education Planner BC (<https://apply.educationplannerbc.ca/cmtn/>). Questions? Contact an Educational Advisor (<https://www.coastmountaincollege.ca/student-services/student-support/educational-advising/>).

Step 2

Contact an Educational Advisor (<https://www.coastmountaincollege.ca/student-services/student-support/educational-advising/>) to talk about your educational goals, funding options and other support to get you started on your educational journey. If you have attended high school in British Columbia, you can order a copy of your high school transcript (<https://www2.gov.bc.ca/gov/content/education-training/k-12/support/transcripts-and-certificates/>).

Step 3

An Educational Advisor (<https://www.coastmountaincollege.ca/student-services/student-support/educational-advising/>) will connect you with a Learning Assistance Specialist (<https://www.coastmountaincollege.ca/student-services/learning-resource-centre/contact/>) who will work with you to determine which courses meet your learning levels and needs.

Step 4

Your Educational Advisor (<https://www.coastmountaincollege.ca/student-services/student-support/educational-advising/>) will help you register (<https://www.coastmountaincollege.ca/registration-records/register-for-classes/>) in the right courses and get started.

We offer tuition rates based on how many hours you will be in class. How many hours you are in class depends on when you can attend classes and which classes you want to attend. Please see below for the international tuition table and for information on Financial Aid.

Hours per week	Mandatory fees per semester	Student Union fees per semester (15 weeks)
0-8 hours	\$30.90 per semester	\$54.64
8.1-14 hours	\$60.15 per semester	\$54.64
14.1-21 hours	\$89.10 per semester	\$54.64
21.1+ hours	\$122.85 per semester	\$54.64

Fees are effective as of August 1, 2024 for the 2024/25 Academic Year. Student Union fees of \$454.64 per semester will be added to the student account.

Please note that these are approximate costs and may vary depending on courses taken.

Domestic students may be able to apply for help to pay your fees. Please come to the college and ask an advisor about financial assistance or funding that may be available.

Books may be available in the library or may be purchased second hand.



Hours per week	International tuition and fees per 15 week semester	Student Union fees per semester (15 weeks)
0-8 hours	\$2,008.72 per semester	\$54.64
8.1-14 hours	\$3,389.06 per semester	\$54.64
14.1-21 hours	\$4,911.30 per semester	\$54.64
21.1+ hours	\$6,438.19 per semester	\$54.64

Fees are effective as of August 2024 and do not include student union fees. Student Union fees of \$54.64 per semester and health insurance, if applicable, will be added to the student account. Please note that these are approximate costs and may vary depending on courses taken. International student tuition includes Health Insurance fees of \$317.04, which may not be charged if students have provided proof of MSP.

Financial Aid

You may be able to apply for help to pay your fees. Please come to the College and ask an advisor about financial assistance (<https://www.coastmountaincollege.ca/student-services/financial-aid/>) or funding that may be available. Be sure to check out the following opportunities:

- BC Adult Upgrading Grant (<https://www.coastmountaincollege.ca/student-services/financial-aid/adult-upgrading-grant/>)
- CMTN awards, bursaries & scholarships (<https://www.coastmountaincollege.ca/student-services/financial-aid/cmtn-awards-bursaries-scholarships/>)

