

# BUSINESS ADMINISTRATION | ADVANCED DIPLOMA- PROFESSIONAL ACCOUNTING

The Advanced Diploma in Professional Accounting is a unique program allowing you to pursue specific courses that will lead you to a career in accounting.

Upon completing this three-year diploma, you will have all the necessary courses needed to enter the Chartered Professional Accountants Professional Education Program (CPA PEP). This advanced diploma and a Bachelor's Degree are the prerequisites required to enter the CPA PEP.

The program enables you to acquire skills appropriate for employers and business owners in the accounting field. This program will be of particular interest if you are planning to expand your career in accounting and provides you the opportunity to pursue an accounting designation in the field. The experience from the program will also open doors to employment opportunities in accounting positions such as accounting clerk, accountant, financial manager, or junior controller.

## Apply to CMTN

Visit Apply to CMTN (<https://www.coastmountaincollege.ca/admissions/apply-to-cmtn/>) for an Admissions Checklist and to apply online.

Our Educational Advisors (<https://www.coastmountaincollege.ca/student-services/student-support/educational-advising/>) are here to help if you have any questions or need guidance along the way.

## Dates and locations

Intake	Location
Fall 2024	Terrace

Some courses are available online (<https://www.coastmountaincollege.ca/mycmtn/>).

- Completion of a Business Administration - Diploma in Accounting and Finance.

Students that have Diploma in Accounting and Finance completed outside CMTN will also need to demonstrate the following for admission to the Advanced Diploma in Professional Accounting:

- English Studies 12 or English First Peoples 12 or equivalent **AND**
- Foundations of Math 11 **OR** Principles of Math 11 **OR** Applications of Math 12 or equivalent **OR**
- Office Assistant Certificate plus Accounting Certificate, both with a "B" average, from Applied Business Technology Program

English proficiency is required for all learners entering CMTN programs. Please visit our English Language Alternatives (<https://coastmountaincollege.ca/admissions/requirements/language-requirements/domestic-english-language-requirements/>) page to see how this requirement can be met.

Prospective learners who do not meet the program requirements are encouraged to speak with the Program Coordinator ([sdowns@coastmountaincollege.ca](mailto:sdowns@coastmountaincollege.ca)) as they may be considered for admission based on other criteria.

Note: CMTN learners may transfer to other post-secondary institutions in BC and around the world (<https://www.coastmountaincollege.ca/programs/explore/degree-partnerships/>). Learners should be aware of the receiving institution's admission and transfer requirements.

Learners are encouraged to meet with an Education Advisor (<https://www.coastmountaincollege.ca/student-services/student-support/educational-advising/>) to discuss transfer pathways.

Code	Title	Credits
ACCT 270	Data Analytics for Accounting	3
ACCT 253	Intermediate Management Accounting	3
ACCT 255	Advanced Management Accounting	3
ACCT 257	Advanced Financial Accounting	3
ACCT 299	Strategy and Performance Management	3
ACCT 254	Auditing	3
TAXN 250	Personal Taxation	3
3- 200 Level Business Administration Elective ( 9 credits)		9
Total Credits		30

