

BUSINESS ADMINISTRATION-OPEN STUDIES

Welcome to CMTN's Business Administration-Open Studies!

This flexible program offers pathways for you to take the business courses you are interested in. Open Studies allows you to directly enter a course and take only the courses you want in order to further your business, career, or education. Although you are not required to meet admission requirements into this program, the courses can be applied towards any Business Administration Certificate or Diploma program in the future, which will have its own admission requirements.

You can take up to a maximum of seven three-credit courses, giving you the flexibility to choose the courses that best aligns with your interests and goals. This program will provide you a valuable pathway for both your own professional and personal growth. Your journey in CMTN's Business Administration-Open Studies can provide a strong foundation for a brighter future!

Apply to CMTN

Visit Apply to CMTN (<https://www.coastmountaincollege.ca/admissions/apply-to-cmntn/>) for an Admissions Checklist and to apply online.

Our Educational Advisors (<https://www.coastmountaincollege.ca/student-services/student-support/educational-advising/>) are here to help if you have any questions or need guidance along the way.

Intake	Location
2025 Fall	Terrace, Prince Rupert, Smithers

Available courses in Business Administration-Open Studies:

Code	Title	Credits
ACCT 150	Financial Accounting I	3
BCPT 150	Business Computers	3
BENG 150	Business Communications	3
BLAW 152	Canadian Business Law	3
ETHC 150	Business Ethics	3
ECON 150	Micro Economics	3
ECON 151	Macro Economics	3
MARK 150	Introduction to Marketing	3
MATH 150	Mathematics of Finance	3
MGMT 150	Principles of Management	3
MGMT 280	Management Information Systems	3

Students can enroll in other BADM courses with permission of the instructor. Contact the Program Coordinator/Chair for more information. A maximum of 21 credits may be taken in open studies before students will be prompted to select a Business Administration program pathway.

This program has no admission requirement however, learners should speak to the Program Coordinator (rsantos@coastmountaincollege.ca) and/or an Education Advisor (<https://www.coastmountaincollege.ca/student-services/student-support/educational-advising/>) to discuss transfer pathways.

We understand learners may have gaps in their knowledge that could impact their success; hence, we advise that learners meet with the Program Coordinator before enrolling.

Fees Table

Fees	Full-time domestic	Part-time domestic
Full Time	21 Credits	3 Credits
Tuition	\$2,246.79	\$320.97
Student Union Fees	\$56.38	\$56.38
Mandatory Fees	\$171.15	\$24.45
Health Insurance	\$295.00	N/A
Tuition Total:¹	\$2,769.32	\$401.80
Books and Supplies ²	\$1,000.00	\$200.00
Total Program Cost:	\$3,769.32	\$601.80

Fees are effective as of August 1, 2025 for the 2025/26 academic year.

1

These fees are an annual cost.

2

Please note that these are approximate costs and may vary depending on courses taken.

The Coast Mountain Students Union (CMSU) is pleased to offer Extended Health and Dental Insurance to all qualifying members. The plan is mandatory for all students enrolled in 6 or more credits or a trades program of 26 weeks or longer. Some students, including those studying overseas and those with existing extended health coverage, are eligible to opt out. Visit <https://cmsu.studenthealthbc.ca/> to learn more about the plan or request to opt out. You will also receive a detailed introductory email no later than 6 weeks after your semester starts. For any inquiries about the plan, please contact the Students' Union Organiser: Bhushra Ansari, organiser@mycmsu.ca

